



Unit 1
Manor Park
Turpin Lane, off Manor Road
Erith, Kent
DA8 2AT

Date: DD/MM/YYYY

Project Ref: SOE12345

Dear Resident,

Notice of Gas Disconnection – Do Not Ignore
****Please Contact Us Urgently****

As you will be aware, we are currently working to upgrade the gas pipes in your building on behalf of Southern Gas Networks.

It is very important our engineers can come into your property to finish work on your new gas pipes. We need to upgrade your gas service pipework and transfer your gas meter to the new service pipe if we have not already done so.

We will Be Disconnecting Your Old Gas Supply On DD/MM/YYYY

If you have not already contacted us to arrange access to your property before this day, please speak to our engineers on site as soon as possible or contact **Engineer Name** on **Engineer Contact Number**

We do not want to disconnect your gas supply for any longer than necessary, so please make sure you have arranged an appointment with us before we disconnect supplies on **DD/MM/YYYY**.

Thank you again for your continued co-operation.

Yours faithfully

Sam Preston
Customer Liaison Officer

GHP Telephone: 01322 333 921 (Monday to Friday, 8am until 4pm)
Customer Service Team: 0800 500 3025